Tariff of College Fines

**Domestic**

Loss of room key, any other key, key ring or key tag: £15
Adhesive materials on walls (plus costs where appropriate): £10
Failure to follow the College electrical regulations: £50

**Library**

**Overdue books**
- 20p per volume per week overdue, up to a maximum of £15 in any one term
- Fines are payable to the library staff in cash or online at [www.st-hildas.ox.ac.uk/payment](http://www.st-hildas.ox.ac.uk/payment)
- There is an additional administration charge of £5 per transaction on any fines for which an invoice needs to be raised

**Recalled books**
Books recalled for another reader are fined at the rate of £1 per day for every day they are retained beyond the permitted grace period of 48 hours.

**Damaged and lost books**
Fine is replacement cost, plus administration cost.

**Books removed illegally from the library**
Fine is replacement cost, plus administration cost.

**Loss of library key**
£10 fine.

**Improper use of library key**
Penalty will be removal of this privilege, plus additional fine at the discretion of the Dean. (N.B. Keys are issued on the strict understanding that they are for the exclusive use of the borrower, and may not be used to allow any other person access to the library. Library keys should be returned to the library.)

**Improper use of mobile phones**
£10 fine.

**Infringement of other library rules**
£10 fine.

**IT**

Offences and punishments include, but are not limited to, the following:
- Eating or drinking in any of the college IT rooms: £10
- Allowing someone else to use one’s account: £25
- Participating in a file-sharing or P2P network: £50
- Misuse of email: £50
- Running an unauthorised server: £50
- Cease and desist violation £50 + IT services charge £50: £100

Offences may also result in a period of disconnection from the network.

All University IT rules apply to all students and any breach of those rules may also result in disciplinary action.
Battels

Late payment charges:
Failure to pay by fourteen days from date of invoice £25
Failure to pay by twenty one days from date of invoice £50

Disciplinary
Excessive noise/disturbance £30-£75 depending on severity
Failure to follow the college regulations for overnight visitors £50
Damage to College rooms, premises, grounds, property £50 and upwards depending on severity, plus costs

Failure to clean up after party/meeting Cost plus fine of £30-£100
Unreasonable mess Cost plus fine of £30-£100
Unacceptable behaviour in College £50 and up depending on the gravity of the offence
Vandalism in another college £75 and up depending on the gravity of the offence

The above list of fines should be regarded as illustrative only, not definitive. The amounts may also be varied depending on aggravating or mitigating circumstances.

The Dean has discretion to exact other penalties in addition to or instead of fines.

Smoking in a College room or interference with smoke detectors or any other fire prevention or detection equipment is likely to lead to the student being permanently excluded from occupying College accommodation.

In serious cases, the Dean will refer the case to the Disciplinary Committee if s/he considers that a penalty in excess of £250 is likely to be called for.