**MA DEGREE BOOKING FORM**

* A BA or BFA of the University can proceed to the Oxford Master of Arts award in or after the 21st term from matriculation (or in or after the 19th term if being taken with the BM)
* Please note the Oxford MA is about reaching a new status within the University and not an upgrade of your BA or an additional qualification. It therefore has no subject or class, and the nominals 'MA' should be represented in place of, not in addition to, the 'BA' in the holder's signature and on documents such as CVs.
* You must have taken your BA or BFA degree to receive your MA
* Undergraduate Masters degrees (eg MChem, MEng, MMath etc) are not eligible to receive an MA
* You may only receive your MA in absence
* The University charges a £100 fee for booking an MA. Candidates will be asked to pay the fee to the University directly through the online shop once their ceremony date has been confirmed. Payment must be made by the deadline of 30 days prior to the degree ceremony date. Failure to do so will result in the withdrawal of the MA place.
* To apply for the MA please complete this form and return it to the St Hilda’s College Academic Office at college.office@st-hildas.ox.ac.uk. You will receive an email confirming the date of the ceremony at which your MA will be granted in absence and including a link to pay the University MA fee. Your MA certificate will be posted to the address you supply on this form once the MA is awarded.
* If you have not yet taken your BA degree and wish to do so, please email St Hilda’s College Academic Office.

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| All fields are mandatory unless otherwise stated. |
| Title |  |
| Surname |  |
| Former surname (if different) |  |
| Forename(s) |  |
| Date of birth |  |
| Student number (if known) |  |
| Year of matriculation |  |
| Degree to be conferred | MA |
| Would you prefer the non-Christian formula? |  |
| Email address |  |
| Phone number |  |
| Postal address to send certificate to |   |
| I consent to my name being published in the degree day brochure | YES NO |
| **Signature/Date** |   |