



## Accessibility Statement

This accessibility statement applies to St Hilda's College website.

This website is run by St Hilda's College. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 200% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver).

We have also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

We know some parts of this website are not fully accessible:

- when styling is removed there are some issues with how the content is displayed.
- when modifying the line height or spacing of text, some parts may not appear fully readable.
- most older PDF documents are not fully accessible to screen reader software
- some videos do not have captions
- you cannot magnify the interactive College map.

### Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- [claire.harvey@st-hildas.ox.ac.uk](mailto:claire.harvey@st-hildas.ox.ac.uk)
- +44 (0) 1865 276824

We'll consider your request and get back to you in 10 days.

If you cannot view the map on our 'contact us' page, call or email us for directions.

### Reporting accessibility problems with this website

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: Claire Harvey, Communications Manager, St Hilda's College, Cowley Place, Oxford OX4 1DY; [claire.harvey@st-hildas.ox.ac.uk](mailto:claire.harvey@st-hildas.ox.ac.uk); +44 (0) 1865 278624.

### Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you are not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### Technical information about this website's accessibility

St Hilda's College is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.



## Compliance status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

### Non-accessible content

The content listed below is non-accessible for the following reasons.

#### ***Non-compliance with the accessibility regulations***

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images by September 2020. When we publish new content we will make sure our use of images meets accessibility standards.

Some videos do not have sub-titles so that so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add sub-titles for all videos by September 2020. When we publish new content we'll make sure our use of videos meets accessibility standards.

#### ***Navigation and accessing information***

If styling is removed there are some issues with how the content displays. When the user scrolls down, the logo, search and header links keep scrolling.

Homepage: introduction text appears over one of the feature box images, Schools & Outreach Programme feature box appears over the video and the box is duplicated, news view overlaps with the last feature box.

Advanced page: the gallery images aren't visible, instead there's a big gap. The timeline image appears bigger than the screen, there's a scroll bar in the browser to see the rest of the image.

We intend to correct this when we upgrade to Drupal 8 in approximately 12 months.

#### ***Interactive tools and transactions***

We are unable to add autocomplete tokens to web forms on Drupal 7. We intend to do so when we upgrade to Drupal 8.

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We will make another assessment when we upgrade to Drupal 8, likely to be in 12 months.



### **Webforms**

Webforms do not meet accessibility standards as they do not use autocomplete tokens and may not use the correct ARIA markup. This does not meet WCAG 1.3.5, 3.3.1 and 3.3.2.

We use webforms for:

Graduate Freshers' Form: <https://www.sthildas.ox.ac.uk/content/graduate-freshers-form-2020#overlay-context=user>

Undergraduate Freshers' Form: <https://www.sthildas.ox.ac.uk/content/undergraduate-freshers-form-2020#overlay-context=user>

Signing down for students: <https://www.sthildas.ox.ac.uk/signingdown#overlay-context=user>

Student dinner request:

<https://www.sthildas.ox.ac.uk/user#overlay=node/1348/edit%3Fdestination%3Dadmin/content>

Interview Replies: <https://www.sthildas.ox.ac.uk/interview-reply-form#overlay-context=user>

Updating contact details and mailing preferences:

<https://www.sthildas.ox.ac.uk/aluminfo#overlay-context=user>

Request a taxi: <https://www.sthildas.ox.ac.uk/content/request-taxi#overlay-context=user>

Event proposal form: <https://www.sthildas.ox.ac.uk/content/event-proposal-form#overlay-context=user>

Pink form to book internal events: <https://www.sthildas.ox.ac.uk/content/pink-form#overlay-context=user>

We plan to upgrade the site to a new version of Drupal, on which all accessibility issues should be resolved.

If you have any problems completing our webforms, please contact Claire Harvey at [claire.harvey@st-hildas.ox.ac.uk](mailto:claire.harvey@st-hildas.ox.ac.uk) or +44 (0) 1865 276824 and we will provide an alternative version.

## **Content that is not within the scope of the accessibility regulations**

### **PDFs and other documents**

Some of our PDFs essential to providing our services. For example, we have PDFs with information on who we are and what we do and with information about our fundraising priorities. Some of our older PDFs do not meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value). We plan to fix these. If you have any problems accessing our PDFs, please contact Claire Harvey at [claire.harvey@st-hildas.ox.ac.uk](mailto:claire.harvey@st-hildas.ox.ac.uk) or +44 (0) 1865 276824 and we will provide you with an alternative version.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix pdfs of journal articles published by members of our academic staff.

Any new PDFs or Word documents we publish will meet accessibility standards.

### **Live video**



We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

## Preparation of this accessibility statement

This statement was prepared on 3 September 2020. It was last reviewed on 17 September 2020.

This website was last tested on 23 July. The test was carried out by Olamalu.

We used this approach to deciding on a sample of pages: we tested the homepage and selected pages from sections that are targeted at different users (e.g. students, potential students, alumnae, and conference guests), including the following:

With images and video: <https://www.sthildas.ox.ac.uk/content/transforming-our-site-1>

With video: <https://www.sthildas.ox.ac.uk/making-competitive-application>

With form: <https://www.sthildas.ox.ac.uk/disability-form#overlay-context=content/events>

With links to pdfs: <https://www.sthildas.ox.ac.uk/content/regulations-and-policy-documents>

The pages selected included text, images and video. We also tested web forms. Our aim was to test the navigation and search of the website.

You can [read the full accessibility report](#) here.