



St Hilda's College, Oxford University

Financial Assistance Application Form

- Failure to complete the form in full will prejudice your chance of being given a grant so please read the form and 'A Guide to Applying for a St Hilda's Grant' carefully before completing the form
- Please use BLACK ink
- All applicants must arrange an appointment with the Bursar/Accountant to discuss their application form in good time before the submission deadline
- Use of this form: the information provided on this form will be treated in confidence. It will be used by the College Officers in determining whether or not an applicant should receive a grant from College
- Late or unauthorised applications will not be considered
- The form must be signed by your Tutor/College Adviser, and the Bursar/Accountant
- Please make sure you read and complete the form in full, and sign the statement in Section 8
- Please use Section 7 of this form to justify the sum you are requesting or to provide additional information of any special, exceptional or unavoidable circumstances which have a significant bearing on your financial position
- The College may request documentary evidence as necessary
- It is the student's responsibility to return this form, duly signed by all required parties, to the Accounts Office
- Payment of grants can only be made into a UK Bank Account

SECTION 1: PERSONAL DATA

Undergraduate or Graduate (please circle)

First name..... Surname.....

Course and Subject.....

Year of Study (1st/2nd, etc)..... Expected Completion Date.....

Date of Birth.....

Domicile (country of permanent residence).....

UK Bank Account Number.....

UK Bank Sort Code.....

SECTION 2: SOURCES OF FUNDING

How are you funded? (fees and/or living expenses). Please give details of student loans, parent contribution or other sources of funding.

SECTION 3: EXPENDITURE

Accommodation:

During term time do you live in: (please circle relevant option or specify other arrangements)

College Accommodation

Private Rented Accommodation

Other (specify).....

Please state the period covered by your tenancy agreement:

from.....to.....

General living costs – costs per annum should be indicated; where relevant please estimate living costs based on past or current bills

Rent/mortgage/battels (per annum)	
Council Tax	
Utility bills – electricity/gas/water	
Telephone (land line or mobile)	
Food	
Clothing and other expenditure	
Essential travel (public transport, including travel to home if different from term time address)	
Any other essential living costs (please specify)	
Total (general living costs) (A)	

Other living costs – costs per annum should be indicated; please estimate costs based on past or current bills	
Car (please state why one is needed)	
Childcare	
Costs arising from disability (Dependents)	
Medical Expenses	
Other costs associated with your course e.g. books, placement costs (please specify)	
Repayments (Loans/Credit Agreements/Credit Card)	
Total (other living costs) (B)	
Total living costs (A) + (B)	

SECTION 4: INCOME	
Please include income of both yourself and partner if applicable, per annum -awards for university and college fees are dealt with separately in section 3	
Net earned income	
Postgraduate scholarship:	
Student Loan Company (SLC) loan:	
Maintenance grant	
Lone parent's grant/Care Leaver's grant	
College awards, scholarships, exhibitions, prizes (please specify)	
Assistance from any other grant giving body or sponsor (please specify)	
Parental contribution (including accommodation)	
Income from work (holiday or part time)	
Private income from any investments, trusts, court orders, covenants, property rental	
Any other sources of income, including loans (please specify)	
Total Income	

SECTION 5: YOUR ASSETS (INCLUDE ONLY ASSETS OVER £500)	
Balances of bank/building society savings accounts	
Investments	
Property (including principal residence) – estimated value	
Total Assets	

SECTION 6: LIABILITIES	
Amount of current overdraft/balance	
Present balance on credit cards	
Amount of outstanding loans, i.e. Bank (NOT SLC Loans or Financial Assistance or Hardship Loans)	
Amount of outstanding mortgage (if any)	
Amount of any other outstanding debts apart from SLC loans (please specify)	
Total (Section 6) outstanding loans and other debts	
If you have a bank building society overdraft, please specify the limit	
If you have a credit card or cards, please specify your credit limit(s)	
Please specify repayment terms for outstanding debts and loans	

How much funding are you requesting?

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SECTION 7: SUMMARY OF REQUEST AND ADDITIONAL INFORMATION

SECTION 8: Please read and sign the following statement

I declare that the information given on this form is an accurate statement of my financial circumstances and that I will inform the Bursar (without delay and without prompting) if there are any changes after the form has been sent in.

I have read the note on page 1 regarding the use of this form and agree that this completed form may be used as described.

Applicant's
Signature.....

Date.....

Personal Tutor's/College Adviser's comments on academic progress to date:

Personal Tutor/College Adviser's Name.....

Personal Tutor/College Adviser's email.....

Personal Tutor/College Adviser's Signature.....

Date.....

Bursar/Accountant's Comments:

Bursar/Accountant's
Signature.....

Date.....